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May 4, 2021

Ms. Elyse Ruzow-Staff  
**Ruzow & Associates, Inc.**  
805 Third Avenue #11th Floor  
New York, NY 10022

Re: **Woman Owned Business Enterprise Certification**  
**Federal Taxpayer ID #46-5149850**

Dear Ms. Ruzow-Staff:

You are hereby officially notified that **Ruzow & Associates, Inc.** has been certified as a **Woman Owned Business Enterprise** by the New York City School Construction Authority (SCA). Your certification will remain in effect until **May 4, 2024**, providing there are no changes in ownership or control of your organization. Accordingly, any changes that affect ownership, managerial and/or operational control must be reported to SCA's Business Development Department within thirty (30) days of any such change. Any change in address should be reported immediately. Moreover, you must apply for recertification at least sixty (60) days prior to the above expiration date.

From time to time, the SCA may examine facts concerning your continuing eligibility. In that regard, as a condition of your certification, you have consented to examination of your books and records and interviews with your principals and employees for the purpose of such examination and to the revocation of your certification if such examination or interviews are denied.

Please note all firms must be prequalified prior to doing business with the SCA. If you have any questions regarding your recertification as a **Woman Owned Business Enterprise**, please contact the Business Development Department at (718) 472-8899. We will be happy to assist you in any way possible.

We encourage your participation and look forward to doing business with you.

Sincerely,

A handwritten signature in black ink that reads "Suzanne S. Veira". The signature is written in a cursive style.

Suzanne Veira  
Vice President and Chief Diversity Officer  
Business Development Department